



Youth Support Worker (Dewsbury)

April 2026

Job Title:	Youth Support Worker
Hours:	21 hours per week
Dates:	Initially fixed until 31 March 2029 (continuation of the post is subject to funding)
Based at:	Various community venues in Dewsbury with opportunities for some home working (to be set out in the Employment Contract)
Salary:	£25,919 pro rata (based on JNC Pay Point 6)
Benefits:	25 days annual leave plus bank holidays pro rata and 4% employer pension contribution.
Reporting to:	Youth Worker

1.0 ROLE SUMMARY

This Youth Support Worker post will support the delivery of the **Next Gen Dewsbury** programme, funded by the National Lottery Community Fund. The post also aligns with KYA's 3 key aims:

- To provide infrastructure support to the community youth sector in Kirklees
- To develop programmes and partnerships which benefit local young people and member youth organisations of KYA.
- To act as the voice and influence for the sector

KYA's vision is for "*a vibrant community youth sector across Kirklees*" and this role is to ensure we:

1. Put local young people's voices at the heart of a youth offer in Dewsbury
2. Develop and maintain a Youth Partnership Group in each of the 3 Dewsbury ward areas
3. Develop and implement Youth Plans which address local needs in the 3 wards
4. Create and promote termly Youth Activity Programmes in each ward
5. Establish a new weekly youth work session in Chickenley and Thornhill and maintain an existing session in Dewsbury Moor.
6. Build meaningful links with the 9 high schools across Dewsbury (mainstream, Alternative Provision and Faith schools) as well as with electively home-educated young people
7. Connect with other strategic partners and partnerships in Dewsbury to improve outcomes for local young people



2.0 DUTIES AND RESPONSIBILITIES* (see bottom of P8)

2.1 Youth Voice

- You will begin your role by supporting with the gathering of views of local young people using the KYA Youth Activities survey.
- Leading on from the survey, you will support with the delivery of one-off place-based youth focus groups to further engage and find out what young people in the area want from new youth sessions.
- Using a structure decided by the young people who want continued involvement, you will support the facilitation of an ongoing Dewsbury-wide youth voice group e.g. Dewsbury Youth Committee, Dewsbury Young Advisors Group which will meet termly.
- You will signpost young people to further youth voice opportunities, such as those offered by the Regional Youth Work Unit.

2.2 Youth Partnerships

- You will assist the Youth Worker to deliver a Youth Partnership group in each of the 3 Dewsbury ward areas, bringing delivery organisations and key stakeholders together once a term (i.e. 3 times a year).
- You will support the Youth Worker with administration relating to the Youth Partnerships e.g. taking meeting notes

2.3 Youth Plans

- You will assist with the development of a Youth Plan in each of the 3 wards in conjunction with the Youth Partnership Groups and the Dewsbury youth voice group.

2.4 Youth Activity Programmes

- Using the KYA template on Canva, you will support with the production of a termly programme/timetable of out of school youth activities for each ward area in Dewsbury. The programme will outline the core youth work offer as well as any other free or low cost out of school activity aimed at young people that you find out about.
- You will promote the programmes to young people, families, schools, professionals and any other stakeholders.

2.5 Core Youth Work Offer

- You will support a lead worker with the running of a new weekly (term-time only) 2-hour youth work session at Thornhill Children Centre and Chickenley Children Centre as well as a 3-hour session already established at Dewsbury Moor Children Centre. These youth clubs will be part of the **Kirklees Families Together Programme**.
- You will promote safeguarding throughout all delivery and identify and act on any safeguarding concerns in line with the KYA Safeguarding Policy and Procedure.
- You will support with the roll-out the Young Leaders Award with core offer providers.
- You will support with the monitoring and evaluation of provision using the Juice system and Outcome Star Online.
- You will support with social media promotion of sessions.
- Being accessible to *all* young people is important to KYA and you will ensure there are no barriers for young people wanting to attend provision.

2.6 Outreach to Education settings

- You will support the Youth Worker to promote the core youth work offer to young people at 9 high schools across Dewsbury:
 - Dewsbury East (Manorcroft Academy)
 - Dewsbury South (Ravenhall School, Rida Boys and Girls High Schools, Thornhill Community Academy)
 - Dewsbury West (Westborough High School, St John Fisher Catholic Voluntary Academy, Ethos Academy and Branch Christian School)
- You may support with the running of a lunchtime or after-school session with the clear purpose of promoting the community-based youth offer. You may also be asked to support promoting the offer at year group assemblies and at key school events e.g. transition days, parent evenings.
- You will promote safeguarding throughout all delivery and identify and act on any safeguarding concerns in line with the KYA Safeguarding Policy and Procedure.

2.7 Partnership Working

- You will attend partnership meetings as directed by the Youth Worker.
- You will build relationships with local business to encourage them to support the youth offer (e.g. with resources, space, volunteering capacity).

3.0 PERSON SPECIFICATION

	Essential	Desirable
A professional JNC Youth & Community Work L3 qualification	Yes	
Able to build supportive relationships with young people	Yes	
Able to maintain professional boundaries with young people	Yes	
Able to communicate effectively with young people	Yes	
Experience of supporting the delivery of youth work sessions	Yes	
Awareness of and commitment to equality, diversity, inclusion issues and anti-oppressive practice	Yes	
Awareness of and commitment to safeguarding good practice	Yes	
Commitment to working within a performance management system and achieving positive outcomes for young people	Yes	
MS Office skills e.g. Outlook, Teams	Yes	
Good inter-personal skills and ability to develop relationships with diverse partners and stakeholders		Yes
Experience of youth voice projects		Yes
Social media skills		Yes
Use of a car and full UK driving license		Yes
Commitment to further training and professional development		Yes

4.0 WHAT YOUR WEEK **MAY LOOK LIKE**

Green text indicates activities that will take place every week

Example:

	Tues	Wed	Thurs	Fri	total
Youth social action					
Session delivery	Dewsbury East Youth Club (delivery) 3	Home-ed youth group 2	Dewsbury South Youth Club (delivery) 3	Dewsbury West Youth Club (delivery) 3	11
Outreach project	Distributing youth club flyers round town centre 1		Year group assembly at Westborough High 1	Wellbeing workshop at Alternative provision 1	3
Capacity building					
Youth Partnerships					
Youth programmes of activities					
Training & development				Safeguarding online refresher 1	1
Monitoring & Evaluation	Update Juice system reflective log & outcome stars 0.5	Update Juice system reflective log & outcome stars 0.5	Update Juice system reflective log & outcome stars 0.5	Update Juice system reflective log & outcome stars 0.5	2
Miscellaneous	Emails 0.5	Emails & socials 2.5	Emails 0.5	socials 0.5	4
Daily total	5	5	5	6	21



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Another example:

	Tues	Wed	Thurs	Fri	total
Youth social action					
Session delivery	Dewsbury East Youth Club (delivery) 3	Home-ed youth group 2	Dewsbury South Youth Club (delivery) 3	Dewsbury West Youth Club (delivery) 3	11
Outreach project	Meeting with library staff 1	Year group assembly at Manor Croft 1		Helping to plan transition activities 1	3
Capacity building					
Youth Partnerships					
Youth programmes of activities					
Training & development				Online training 1	1
Monitoring & Evaluation	Update Juice system reflective log & outcome stars 0.5	Update Juice system reflective log & outcome stars 0.5	Update Juice system reflective log & outcome stars 0.5	Update Juice system reflective log & outcome stars 0.5	2
Miscellaneous	Emails 0.5	Emails & socials 2.5	Emails 0.5	socials 0.5	4
Daily total	5	6	4	6	21

5.0 PLANNED PROGRAMME OUTPUTS

OUTPUT	HOW	TARGET	EVIDENCE
Young people participating in the development of the offer	Youth Activities Surveys	400 young people	No. of surveys completed
Young people with safe space to go to with trusted adult where they can engage in youth work programmes	In three youth hubs over 3 years	Yr1 – 85 young people Yr 2- 145 young people Yr 3 – 200 young people	No. of individual young people registered on Juice system
Young people aware of youth development opportunities in Dewsbury	Outreach & detached sessions	800 young people	No. of young people given a flyer about provision
Young people involved in decision-making and leading the development of a youth offer	Young leaders (youth forums, youth committee)	50 young people	No. of individual young people registered on Juice
Organisations gaining youth work skills and knowledge	Upskilling	15 grassroots community organisations	Record of organisations receiving 121 support, attending training etc.
Organisations demonstrating improved youth work practice	Upskilling – engaging with KYA’s Quality for Youth Bronze Standard	4 organisations	Achievement of QfY Bronze Standard
Increased collaboration between community youth sector stakeholders	Engagement with Youth Partnerships	20 individuals/ organisations/teams	Youth Partnership Attendance lists
Community Offer more connected to schools & EHE young people	Outreach work	10 education settings	Reports of engagement completed
Offer supported by volunteers and placement students	Volunteers recruited	12	KYA Volunteer register
Young people with safe space to go to with trusted adult where they can engage in positive activities	Young people engaging in the wider offer	No target	Social media engagement

6.0 DESIRED PROGRAMME OUTCOMES

Young people accessing the open-access youth work sessions

Outcome area	Outcome	How we will measure
Health & wellbeing	More positive about emotional and mental health, able to deal with ups and downs and more aware of looking after their health	Outcome Star: Youth Star
Hopes & dreams	More positive about life and more motivated to do well	Outcome Star: Youth Star
Interests & activities	Increased participation in activities that they enjoy and that build their skills	Outcome Star: Youth Star
Education and work	Getting on better with school, training or work	Outcome Star: Youth Star
Communicating	Can express themselves better and listen more to other people's views	Outcome Star: Youth Star
Choices and behaviour	Make better life choices, stay out of trouble and keep themselves safer	Outcome Star: Youth Star

Target: 65% of regular attendees to the open-access youth work sessions will report positive outcomes against the Outcome Star Youth Star

Young people taking part in social action (youth forum, youth committee etc.)

Outcome area	Outcome	How we will measure
Aspiration	More determined to achieve their goals now and in the future	Outcome Star: Shooting Star
Contribution	More involvement in activities that help others (making a difference for other people)	Outcome Star: Shooting Star
Confidence	More confident (even when their ideas are different from other people's ideas)	Outcome Star: Shooting Star
Learning	More engaged in their personal learning (putting in more effort)	Outcome Star: Shooting Star
People and Support	More aware of people (or organisations) that can support and/or encourage them	Outcome Star: Shooting Star
Communicating	More able to get their ideas across in lots of situations	Outcome Star: Shooting Star

Target: 75% of young people taking part in social action (inc. youth forums, youth committees) will report positive outcomes against the Outcome Star Shooting Star

**Indicates this is subject to possible change, at the discretion of the CEO, staff and/or Trustees*